



# REFINANCE - OPEN ORDER REQUEST

Date: \_\_\_\_\_

Escrow Officer: \_\_\_\_\_

### MORTGAGE BROKER COMPANY

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Loan Agent: \_\_\_\_\_

Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

### NEW LENDER COMPANY

Lending Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact: \_\_\_\_\_

Loan Amount - \$: \_\_\_\_\_

Property Address: \_\_\_\_\_

Borrower \_\_\_\_\_

SSN: \_\_\_\_\_

Borrower \_\_\_\_\_

SSN: \_\_\_\_\_

Borrower \_\_\_\_\_

SSN: \_\_\_\_\_

Borrower \_\_\_\_\_

SSN: \_\_\_\_\_

Borrower's mailing address - Same as Property?  YES  NO

### TITLE COMPANY

Title Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Title Officer: \_\_\_\_\_

Order: \_\_\_\_\_

Title Rep: \_\_\_\_\_

### PAYOFF INFORMATION

Lender #1: \_\_\_\_\_

Loan # \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Approx. Balance - \$: \_\_\_\_\_

Order Demand Now?  YES  NO

Lender #2: \_\_\_\_\_

Loan # \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Approx. Balance - \$: \_\_\_\_\_

Order Demand Now?  YES  NO

### INSURANCE COMPANY

Company Name: \_\_\_\_\_

Agent: \_\_\_\_\_

Policy # \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Any additional information/Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*\* Please fax Borrower's authorization to order the payoff(s).

Thank you for selecting Escrow of the West for your escrow needs.

Sincerely,

The Staff at Escrow of the West